How to Create an Account Entity

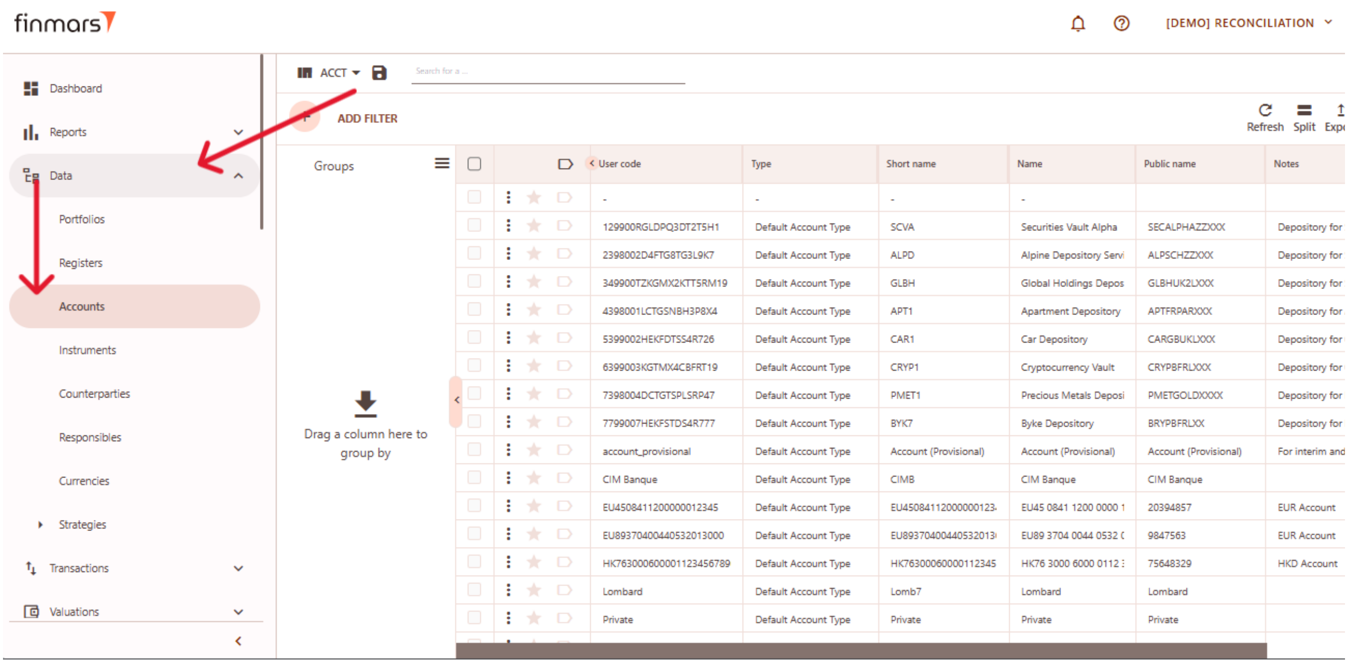
Prerequisites

We assume you have all prerequisites you may need, including:

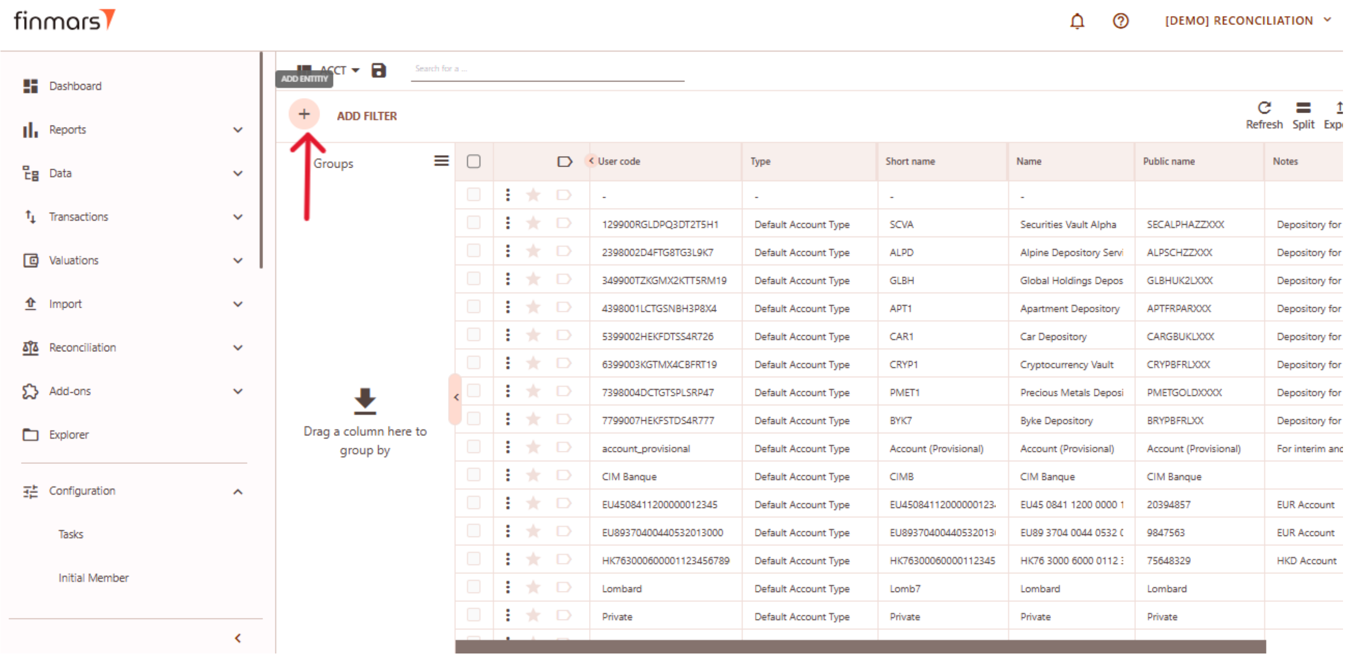
1. If needed: the VPN is configured to access the Finmars resources
2. If needed: access to the Virtual Machine to work with the sensitive information
3. Must have: registered in Finmars in the needed region environment (self-registered or registered by Finmars)
4. Must have: having permissions set to allow continue with the Action in the Guide

Creation of Account Entity

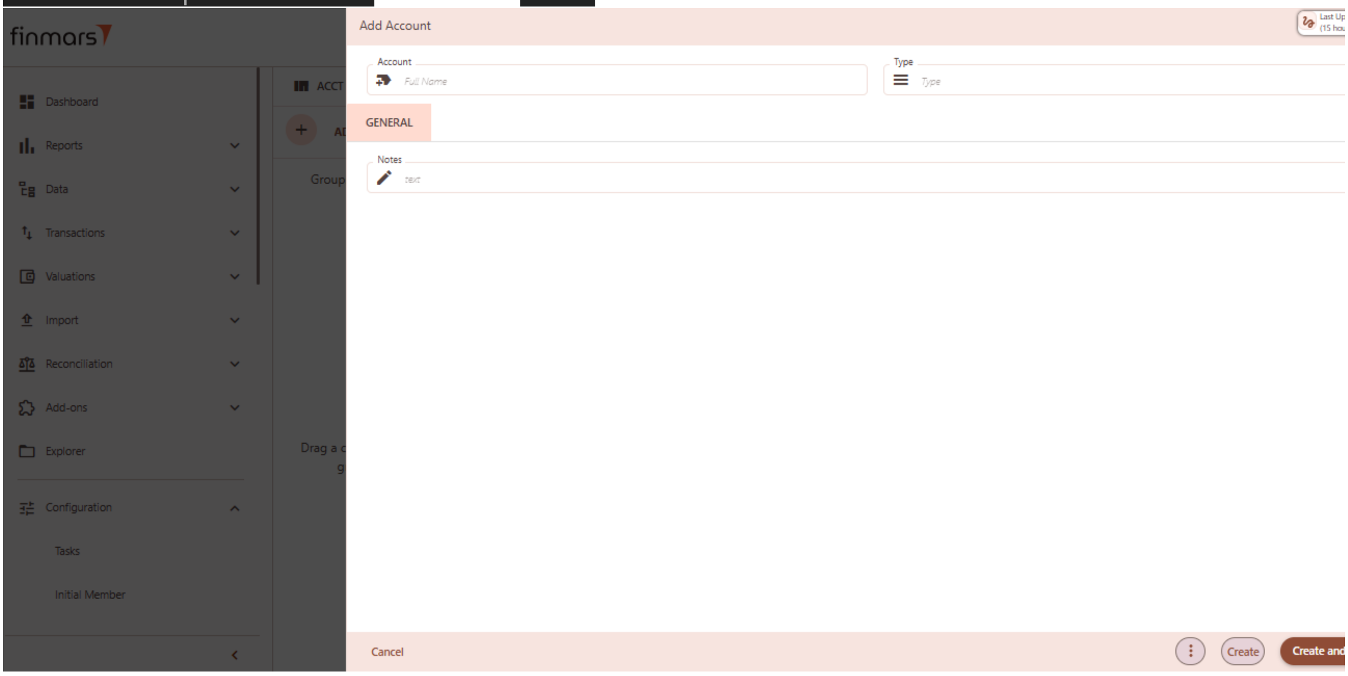
1. Open the **“Data”** section in the left-hand side menu. Select the **“Accounts”** entity from the list under **Data**.



2. **Click the “+ Add” button** located in the top-left corner of the portfolio list view.

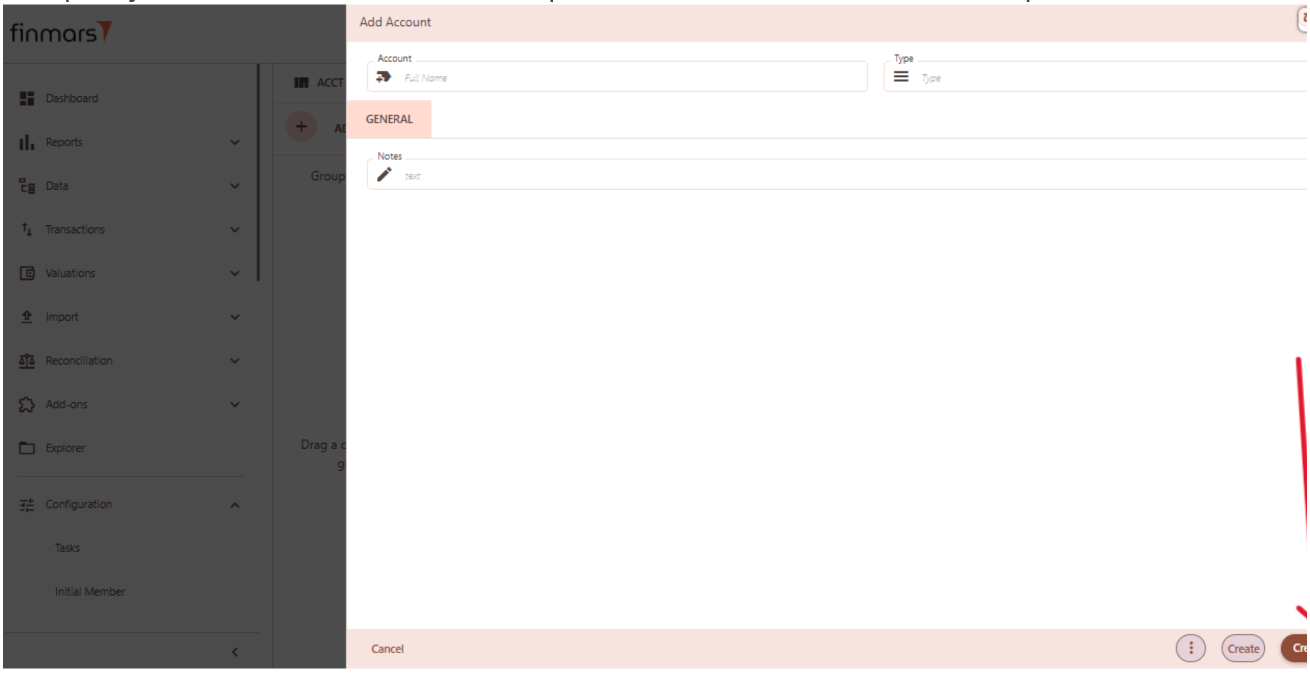


3. This action opens the **Add Account** form.



4. **Fill in the required fields in the creation panel:**
   1. **Account** – full name of the account. This will serve as the primary identifier in the interface and reports.
   2. **Type** – choose the account type from the dropdown (e.g., Default Account Type, FX Buy/Sell, Provision). This determines behavior in flows, reports, and reconciliations.

3. **Notes** *(optional)* – any internal comments or descriptions related to the account setup.Any internal comments or descriptions related to the account setup.



5. Click **“Create and Exit”** to save the portfolio and return to the list view. Alternatively, use **“Create”** to save and continue editing.

Revision #4
Created 5 May 2025 10:29:58 by Anna Kostiv
Updated 6 May 2025 01:55:28 by Anna Kostiv